



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2015		Day 30	Month 09	Year 2015

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Brent Civic Centre, Engineers Way
Wembley
Middlesex
Postcode HA9 0FJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	LB Brent	Barham Park Trust Committee		Not applicable as corporate sole trustee
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

The voluntary conveyance dated 22 October 1936 between George Titus Barham (1) and Wembley UDC (2) copy annexed.

Related documents:

- the conveyance dated 1st February 1937 between Florence Elizabeth Barham (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed
- the Assent dated 1st February 1938 between James Williamson and Kenneth Ewart Tansley (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed

How the charity is constituted
(eg. trust, association, company)

London Borough of Brent as sole trustee

Trustee selection methods
(eg. appointed by, elected by)

Not applicable – the Council as local authority is the sole trustee. The London Borough of Brent is statutory successor to the Borough of Wembley.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The land is be held on trust to preserve the same for the recreation of the public in such manner and subject to such regulations in all respects as the Council may from time to time think proper.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The benefit is the provision of Barham Park and building for recreational purposes for the benefit of the local community.

The Trustees received training on 16 September 2013 and this included a wide range of information including governance, conflicts of interest and public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the 2013-14 financial year work was undertaken to improve the Barham Park Building Complex and work commenced on delivering the vision for the open space.

In respect of the open space, the first step was the tendering for a company to project manage the works and Ig9 was awarded this contract in October 2013.

A bank of approximately 100 ageing Leylandii trees located adjacent to the railway line were removed in February 2014, an Invitation to Quote issued at the end of March 2014 to three companies, who were asked to bid for the installation of a path at the rear of the park creating a link from East to West.

Officers have successfully secured £200k of Section 106 money to be spent in 2014/15, the works anticipated are:

- Horticultural works to restore/improve the existing gardens and beds;
- Building works including repointing;
- Improvements to the main entrance; and,
- The provision of an outdoor gym.

During 2014/15 ACAVA (a tenant) completed alternation works and their area is now fully occupied. ACAVA have formed local links with local community groups such as the Sudbury Residents Association and are planning a number of community initiatives.

The Lounge, an empty area, was marketed, attracting a good level of interest, with 10 applications that were shortlisted to 4, who were invited for interview, the interview panel included Trust Members. A decision has since been made to rent the area to a preferred applicant, subject to completion of the necessary legal documentation. It is anticipated that they will be in occupation within the next few months, contributing to the revenue income generated through lettings at the Barham Complex.

The Trust is currently seeking to regularise the long standing occupation of the Snooker and Billiard Room by the Barham Park Veterans Club. It is hoped the lease to the Barham Vets will also be completed this financial year.

This will leave two units vacant, the Card Room and Unit 7 The Massroom and Store, the Trust made a decision in June 2015 to offer Unit 1 out to the Community, as a Community Asset Transfer, marketing will commence in January 2016.

A report is going to the January 2016, Trust meeting, recommending that a condition survey be compiled of the buildings, ensuring any major issues are identified and if necessary to seek funding to address any critical problems in the fabric of the building.

The Trust has made an application to the Charity Commission, seeking consent to lease part of the former library building, comprising the Children's Centre, to the Council on a five year lease at a rent that has been assessed by the Valuation Office Agency.

Section E

Financial review

Brief statement of the charity's policy on reserves

As at 31 March 2015 the charity held cash reserves of £444,708

In accordance with the decision of the trustees any future receipts will be used for improvements within Barham Park.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date